

# Constitution

of

Fish Lake Bible Church

25108 Banker Street  
Sturgis, MI 49091

Adopted on February 1, 2015

## **Preamble**

In the name of Jesus Christ and for His sake, who is the head of the company of people called the church of Christ, who are by the Holy Spirit the regenerated children of God, of this dispensation, we do hereby set forth and organize, in the sight of God and man, a church of Christ, for the perfecting of the saints in this place and for the witness of the only true gospel to the ends of the earth.

## **Article I: Organization**

### **Name**

The name of this church shall be FISH LAKE BIBLE CHURCH.

### **Location**

The principle place of business shall be located at 25108 Banker Street, Sturgis, Michigan, in Sherman Township, in St. Joseph County.

### **Duration**

This corporation shall continue and exist perpetually unless it is dissolved or its existence is otherwise terminated under the provision of the law.

### **No Pecuniary Gains or Profits**

This corporation does not allow the distribution of gains, profits, or dividends to the members thereof. Upon the liquidation or dissolution of said corporation, all properties held in the name of the corporation shall be sold within ninety (90) days, or as soon as possible. All proceeds, excluding any legal fees and outstanding debts, shall be given to a non-profit Christian missionary board of like faith which shall be designated by the Official Board holding office at the time of sale.

### **Church Mission Statement**

It shall be the mission of Fish Lake Bible Church under biblical direction and by the divine enabling of our Lord to:

Proclaim the Word of God in its entirety, edify the saints of God, enlisting them to Christian service, seeking to win the lost to Jesus Christ and discipling them. To accomplish this mission the members of Fish Lake Bible Church will maintain regular worship and prayer services, provide biblical education training and support local and foreign missions of like faith.

## **Article II: Doctrinal Statement**

### **The Holy Bible**

We believe, according to the Scriptures, that the entire Bible is the verbally inspired (2 Tim. 3:16), as originally given, inerrant, infallible Word of God, complete, and sufficient for every good work. The Scriptures were given by the direction of the Holy Spirit through holy men of God who spoke as they were moved by the Holy Spirit (2 Peter 1:20, 21). The Bible does not merely contain or become the Word of God, but is the Word of Almighty God and is the final and supreme rule and authority for principles of faith, life, and godliness (2 Tim. 3:17).

## **God**

We believe, according to the Scriptures, in one God (1 Cor. 8:4-6), omnipotent, omniscient, omnipresent, immutable, and infinitely holy, existing eternally in three persons, God the Father, God the Son, and God the Holy Spirit (Matt. 28:19). These three persons being equal in substance, power, glory, yet only one God (2 Cor. 13:14), the Creator of all things, the giver and sustainer of life, the author and finisher of our faith and salvation (Eph. 1:3-14).

## **God the Father**

We believe, according to the Scriptures, that God the Father is co-equal with the Son and Spirit (Matt. 28:19,20); that He is the Father of the Lord Jesus Christ (John 1:14), Israel (Ex. 4:22), and all the believers (Rom. 8:29); that His works include creation (1 Cor. 8:6), scripture (2 Tim. 3:16), salvation (John 1:12), sending the Son (John 3:16), and the spirit (1 Cor. 2:12).

## **God the Son /Jesus Christ**

We believe, according to the Scriptures, that Jesus Christ is the only begotten son of God, the Savior of the world, God incarnate, that He exists eternally with the Father, *with the Holy Spirit*, and that He *is* both true God and true man (Heb. 1:1-4).

### a) His Incarnation:

We believe, according to the Scriptures, that Jesus Christ voluntarily laid aside His glory as God, took upon Himself the form of a servant and came to this earth and dwelt among man as both God and man (Heb. 2:14; Phil. 2:5-8).

### b) His Virgin Birth:

We believe, according to the Scriptures, that Jesus was begotten of the Holy Spirit and was born of the Virgin Mary (Is. 7:14; Is. 9:6; Matt. 1:18-25).

### c) His Death:

We believe, according to the Scriptures, that Jesus Christ was crucified on a cross at Calvary for the sins of the whole world, both past, present, and future. He who was sinless was made sin for the world and died in the sinner's place. He offered Himself once for all without spot or blemish to God the Father as the complete offering for the penalty of the sins of fallen humanity (2 Cor. 5:21; *1 Cor. 15:3,4; John 3:16*).

### d) His Resurrection:

We believe, according to the Scriptures, that on the third day after His sacrificial death on the cross, He was miraculously raised bodily from the grave for our justification. This miracle signified God's acceptance of Christ as payment for the sins of the world and assures eternal life and immortality to all who are saved by Him, being sealed by that Holy Spirit of promise (Eph. 1:13; *Rom. 6:4*).

### e) His Ascension:

We believe, according to the Scriptures, that after His resurrection, He ascended back to God the Father in heaven, where He is today, exalted at the right hand of God the Father. (1 Peter 3:22; Acts 1:9-11; Heb. 2:9).

f) Return of Christ

We believe, according to the Scriptures, that Jesus Christ will bodily and personally return in like manner as He ascended (Acts 1: 9-11). His first return, known as the Rapture, will be in the clouds to resurrect the bodies of the dead saints, and to also catch away all the living saints (I Thess. 4:16-18); in which our current earthly bodies will be changed into glorified bodies (I Co. 15:50-54; Eph. 3:20,21). We will then spend all eternity in Heaven with the Lord Jesus Christ (I Thess. 4:17). Some of the more important events to follow the Rapture of the Church will be as follows:

- (1) His second coming will be after the seven years of Tribulation here on earth (Dan. 9:27; Is. 2:12; Rev. 6, 8, 9, 16).
- (2) He will then set up the Millennial Kingdom in which He will reign for a thousand years (Rev. 20:1-4).
- (3) At the end of the Millennium there will be one final rebellion against God by Satan and his armies, in which the Lord Jesus Christ will be victorious.
- (4) At this time there will be the Great White Throne Judgment in Heaven in where God will Judge everyone who did not accept Jesus Christ as their Savior while on earth (Rev. 20:11-15).
- (5) God will then cast Satan, his angels, and all those who did not accept Jesus Christ as their Savior into Hell for all eternity (Rev. 19:11-20:15).
- (6) There will then be a revealing of a new heaven and a new earth (Rev. 21).

g) His Advocacy:

We believe, according to the Scriptures, that Jesus Christ is the only mediator between God and men, and that He is constantly at the right hand of God the Father making intercession for His people (Heb. 10:12, 1 Tim. 2:15).

## **God The Holy Spirit**

We believe, according to the Scriptures, that the Holy Spirit is the third person of the GODHEAD, possessing all the attributes of God (Acts 5:3-4). His work is to convict the unregenerate man of sin (John 16:8-11), to perform the operation of regeneration (Titus 3:5,6), and to seal the believer (Rom. 8:9; 1 Cor. 12:13), unto the day of redemption. The Holy Spirit indwells the believer at conversion to teach the Truth of the Scriptures and to ever exalt Christ, seeking to conform the believer to the image of Christ (Eph. 1:13-14).

## **Man**

We believe, according to the Scriptures, man was created by God, in the image of God, male and female, given the responsibility of procreation and dominion over the earth (Gen1:27,28.) Marriage was designed by God to be between one man and one woman (Gen.2:18-25), it was blessed and affirmed by Christ as a lifelong commitment (Matt. 19:4-6). Man was created without sin and fell into sin by disobedience to God (Gen.3)

## **Salvation**

We believe, according to the Scriptures, that there is only one way to be saved, and that every person is a totally depraved, hell bound sinner (Rom. 3:23, 25). The guilt of their sin must be confessed to God in repentance. Jesus Christ must personally be received as Savior for forgiveness of their sin (Rom. 10:10-13). Salvation is by grace and is the gift of God, received by faith, purchased by the blood of Christ, and cannot be obtained in any other way (Eph. 2:8, 9). This experience constitutes the new birth, and from that moment the individual is born of the spirit of God into the family of God for time and eternity. From that moment the believer is a new creation created to continually worship and serve God (Eph. 2:10; 2 Cor. 5:17).

## **The Church**

We believe, according to the Scriptures, that the Church of Jesus Christ is composed of:

a) **The Local Church:**

The local church is an organization composed of born again believers in Jesus Christ who have been scripturally baptized, and observe the ordinances as outlined in God's Word, and who meet in a definite place or location (Acts 2:41,46; Rev. 2; Heb. 10:24,25) for the purpose of fulfilling the great commission (*Matt. 28: 19-20*).

b) **The Universal Church:**

The true church of Jesus Christ, in its spiritual form, is composed of all born again believers, whether living or dead, with Christ Himself being the chief "Corner stone" and supreme Head. This group composes the Body of Christ, which is also the Bride of Christ (1 Cor. 12:12-14; Eph. 5:23-24).

## **The Ordinances**

We believe, according to the Scriptures, that Jesus Christ commanded the observance of two ordinances before He ascended unto His Father in Heaven, namely, baptism and the Lord's Supper.

a) **Baptism:**

We believe that all born again believers are to follow the Scriptural example of baptism of Jesus. We believe that He was immersed, so we conclude that we are to be immersed after His example. Although salvation is not contingent upon baptism, we believe that every born again believer is commanded to follow the Lord in Scriptural baptism as soon after conversion as possible (*Matt. 28:19-20*). This is a public confession of the salvation experience, a commitment to break with all sin and the world, and a sinner's intent to reckon oneself dead unto sin and alive unto God (picture of Romans 6, *Col. 2:12*). This ordinance openly signifies that the believer is crucified with Christ and buried with Him, being dead to sin and resurrected with Him by the power of God to newness of life through Him.

b) **The Lord's Supper:**

The Lord's Supper consists of the eating of the bread symbolizing Christ's body which was broken for us and the drinking of the cup symbolizing His blood which was shed for us. The fellowship of this table belongs to all born again children of God and will be observed by this assembly regularly. Each believer should make a careful

examination of their heart before partaking, for the unworthy partaker of the Lord's Supper brings damnation upon himself (1 Cor. 11:23-30).

### **Angels**

We believe, according to the Scriptures, angels are spirit beings created by God, with specific personal traits, types, and ministries. There are two major groups of angels divided by the fall of some angels (one third) due to their rebellion and sin against God. Unfallen angels fulfill the plan of God as God's messengers, worshiping God, and ministering to believers. Lucifer (Satan) was created as the highest angel, but was filled with pride and rebelled against God and led a large number of angels with him when he was cast out of heaven. These fallen angels are called demons. They are involved in a spiritual warfare against God and His people. Although Satan and his hosts have great power and influence they are already doomed to eternal punishment and will be cast into the lake of fire forever (Col. 1:16,17; 2 Peter 2:11; Is. 6:3; Eph. 6:12; Rev. 10:10).

### **Heaven**

We believe, according to the Scriptures, that Heaven is a literal reality that Christ is preparing now for all those who possess Him as personal Savior (John 14:1-3), that it is the abode of God, and that all born again believers shall, at God's appointed time, ascend to this perfect blissful paradise of God to abide there for eternity with God and with Christ (1 Thess. 4:17). Heaven is the present site of the New Jerusalem, the Holy City of God (Rev. 21).

### **Hell**

We believe, according to the Scriptures, that Hell is a physical place of literal misery, fire and torment (Luke 16:19-31). It was created to be the abode of Satan and the fallen angels. Because of sin, those who are not saved in Christ will reside in hell, until the Judgment Day, when they, along with Satan, will be cast into the Lake of Fire with all unrighteous persons for eternity. The direct cause of men going to Hell is their sin (Rom. 3:23; Rev. 20:10-15).

### **The Christian Life**

We believe, according to the Scriptures, that every born again believer is a new creation in Christ set apart for God's glory. Christian growth will produce evidence of a new biblical change in attitude toward life (Eph. 4) as a result of their conversion. They should shun all evil influence and affiliation; joyfully forsake the further partaking of all sinful habits in order to glorify Jesus Christ in their new life (Rom. 6:1-4). They will furthermore, worship, serve, and honor God as Lord of their life and in all things give our Savior the preeminence (Col. 1:18).

## **Article III: By-Laws**

### **Name**

The name of this church shall be Fish Lake Bible Church.

### **Objects**

The objects shall be those set forth in the Articles of Incorporation, herein referred to all points listed under Article I.

### **Place Of Business**

The principle place of business shall be located at 25108 Banker ~~Road~~ *Street*, Sturgis, Michigan, in Sherman Township, in St. Joseph County.

### **Membership**

Qualification for Membership:

- a) Before anyone shall be eligible for membership, they must be scripturally born again. They must be able to give a clear and positive account of how they became a Christian and must have assurance of salvation.
- b) In accordance with our Lord's teaching, all candidates for church membership in Fish Lake Bible Church, who have not been baptized by immersion since conversion, shall be baptized at the next scheduled baptismal service.
- c) Before anyone is considered for membership their Christian life and testimony must be, in so far as can be known by the church, consistent with their profession of faith, and they must state their sincere desire to live a consistent Christian life.
- d) Anyone who desires to become a member must, furthermore, support the constitution of this church.

Admission Procedure

- a) Those recommended by the Deacon Board and given a favorable vote by the voting members shall be received into the membership.

Faithfulness

- a) It is the expectation of all members to faithfully attend the services of the church and actively support its ministries through faithful services.
- b) If a member chooses to fellowship with another church they can be removed from the roles upon their request or the request of the deacons.
- c) If a member chooses to be unfaithful in attendance and service to the church, the deacons will lovingly approach them for the purpose to encouraging them to honor their Savior with their time and service. Unrepentant unfaithfulness will be addressed as described in the discipline section.

### **Voting Privileges**

Eligible Voters

- a) Any member who is in good standing and at least 18 years old may vote on any matter presented before this church.
- b) Members must be present at the meeting when a vote is taken.

Ineligible Voters

- a) Members who have not attended services for a period of three months or longer, without reasonable excuse as determined by the deacons or pastor(s).
- b) Those who regularly attend services but are not members of this church.
- c) Any member under church discipline.

## **Discipline**

### Christian Conduct (Matt. 18: 15-17)

- a) Any member of Fish Lake Bible Church who should come into question for conduct that is sinful or is not in keeping with the biblical standard, or causes a question of sin, shall be approached first by the person who becomes aware of the sin in order to restore them to fellowship. If the sinful party will not repent, that person should take another who is spiritual (Gal. 6:1) to establish facts. If the sinful party will still not repent, the matter shall be taken to the church.
- b) The procedure for taking a matter to the church shall begin with the Board of Deacons. Should the charges be validated and if after a loving and straightforward appeal for repentance the plea should go unheeded, the Board of Deacons shall present the name of the member to the church at a congregational meeting with recommendation that the name be removed from the church rolls. A two thirds (2/3) majority of the voting members present are needed to accomplish this action.
- c) The goal of this process is always the restoration of the believer.

### Departure in doctrine or practice

- a) Any member that holds or teaches heretical doctrine or departs from the stipulations of this constitution shall be dealt with as described in Christian Conduct, as outlined above.

## **Government**

### Independence

It is the desire of the members of Fish Lake Bible Church that this church be an independent Bible believing fellowship. This independence does not preclude membership in non-governing associations.

### In Case of Departure

In the event that this church should ever depart from the fundamental doctrines of the Faith upon which it was founded, the active members who still hold to the fundamental doctrines of the Faith, as outlined in this constitution, shall disband this church and distribute all proceeds as outlined in this constitution.

### Government of Properties

All properties owned by this church, including but not limited to buildings, lands, and other such items, shall be governed by this church body. The management of these properties shall be determined by a majority favorable vote from the members of the church present at an official congregational business meeting. No body or organization outside of the church membership shall ever have any part in the disposition of this property without prior approval of the Official Board. The upkeep of these properties shall be the responsibility of the Trustee Board.

## **Quorum**

At any regular or special business meeting of this church, 25% of the voting members in good standing shall be considered a quorum

## **Meetings**

The following services will be held by Fish Lake Bible Church

- a) Regularly scheduled Sunday School, Worship, and Prayer Meetings.
- b) The congregation shall be notified of additional services or cancellations in the manner most effective for the situation.

The following business meetings will be held by Fish Lake Bible Church

- a) Quarterly business meetings shall be held every third month unless otherwise announced either from the pulpit or in the church bulletin.
- b) Regular annual business meetings shall be held, the time and date to be announced either from the pulpit or in the church bulletin.
- c) There will be a monthly meeting of the Official Board, the time and date to be announced either from the pulpit or in the church bulletin.
- d) The congregation shall be notified of additional services or cancellations in the manner most effective for the situation.

## **Biblical Officers**

The following is a list of Biblical Officers of this church. Other officers may be selected or appointed as outlined in the By-laws deemed advisable or necessary:

### **Pastor**

Qualifications: The man who serves as pastor of the Fish Lake Bible Church must be one who has been called of God to preach the gospel. He must also meet the Biblical qualifications found in 1 Timothy 3 and corresponding passages.

- a) He must preach the entire Word of God
- b) Evangelize the lost
- c) Edify believers
- d) Exalt the Lord Jesus Christ
- e) No female shall ever hold any pastoral position in Fish Lake Bible Church.

Election:

- a) In the case of election of a pastor for this church, there will be a pulpit committee selected by the Deacon Board. The Deacons shall appoint a pulpit committee of at least three Fish Lake Bible Church members in good standing.
- b) The pulpit committee will prayerfully, with careful Bible study, make necessary arrangements to identify, evaluate suitability, interview and present qualified candidates to the congregation for consideration. No more than one candidate shall be presented at one time.
- c) The Congregation will be notified one week prior to the presentation of the candidate to the church. The candidate must receive a three-fourths (3/4) majority favorable vote from the members of the church present at an official congregational business meeting before he can be called as the pastor.

- d) If the church accepts a candidate then the chairman of the deacons will direct the Church Clerk to extend a call to the candidate in writing.
- e) The pulpit committee shall function until such time that a candidate has accepted the call of the church.

#### Rights of the Pastor

- a) The pastor is a voting member of all boards and committees, except the pulpit committee.
- b) The pastor may preside over meetings unless the meetings directly affect the pastor or his family.

#### Departure of the Pastor

- a) Having been duly elected, the Pastor shall serve until he resigns or until such time as he is requested to resign by the church.
- b) In the case of being asked to resign, when the Pastor has not been disqualified from the ministry, the church must announce a meeting two (2) weeks in advance, and then at this meeting a vote will be taken of the members present as to whether the Pastor should resign or not. A two-thirds (2/3) majority of voting members present is needed to carry the vote.
- c) In the case that the Pastor should feel that it is God's will for him to move on, the Pastor will give in writing his notice of resignation. This notice will then be turned over to the Deacon Board and will be presented to the church for action within one week from the receipt of the notice by the Deacon Board.
- d) It shall be understood that thirty (30) days notice shall be given by either party in case of separation, either by request of the church or the Pastor's desire. If the church desires to have the Pastor leave immediately, then the church is responsible for paying the Pastor for thirty (30) days following his dismissal. The Pastor will also have the use of the parsonage, if applicable, for those thirty (30) days.

### **Assistant Pastor(s)**

Qualifications: The assistant Pastor shall be governed by the same qualifications as the Pastor.

Duties: As determined appropriate for the role of the given assistant Pastor.

Selection: The Pastor and the Deacon Board will select a qualified candidate and make recommendation to the congregation for approval.

Departure: The Departure of the Assistant Pastor shall be governed by the same guidelines as the Pastor.

### **Deacon**

The Board of Deacons shall be composed of at least three and as many qualified men as are necessary to carry on efficiently the work required of the Board. The Deacon Board will elect its own chairman.

Qualifications: The qualifications for deacons shall be those outlined in Scripture according to 1 Timothy 3:8-13 and in Acts 6:1-8.

Duties:

- a) It shall be the duty of the deacons of this church to assist the Pastor in carrying out the work of the church.
- b) They will be the spiritual leaders of the church directly under the Pastor.
- c) Deacons shall care for those as stipulated in Acts 6:1-4.
- d) Deacons will examine persons who request to join the membership of this church.

Election: Any male member of this church, who is nominated and meets the qualifications of a deacon, is eligible for election. Deacons shall serve a term of three years and are eligible for re-election.

Meetings: The deacons should meet monthly, unless circumstances prevent them from doing so.

### **Other Officers**

The following is a list of Other Officers of this church. Other officers may be elected or appointed as described below or as may be deemed advisable or necessary:

General Qualifications for Other Officers:

- a) Any person holding an official position in this church must be dedicated and consecrated to our Lord. Accordingly, they shall use biblical discernment in abstaining from any act or practice that could be harmful in its influence or be a stumbling block to the weak (Rom. 14: 13-21).
- b) All officers must render faithful and dependable services in the execution of all duties assigned to their office, and be an active member in good standing of Fish Lake Bible Church for at least six (6) month duration, unless they are appointed by the Pastor or the Deacon Board.
- c) Any officer who proves to be incompetent, inconsistent in testimony, or who becomes indifferent toward attendance of duty to services of this church, shall be subject to removal from the office he or she holds. This action requires a two-thirds (2/3) majority vote, by secret ballot, of the Official Board in a closed meeting.

Nominations

The Official Board shall act as the Nominating Committee. The members of the congregation may submit nominations to the Official Board one month prior to the Election of Leadership for approval of their qualifications. The Official Board will prepare a list of nominees to be presented to the church two Sunday's prior to the election of officers. The church clerk will prepare a ballot, listing all of the approved nominees to be used at the election of officers.

### **Clerk**

Qualifications: Any male member of this church in good standing, age eighteen (18) or older, and possessing basic office skills.

Duties: Will keep an accurate record of all members of this church, and their status. Will keep a record of all meetings and business of the church. Will provide a public reading of all minutes as so instructed at all church business meetings. Will also perform all other official clerical duties that may be directed by the Pastor that relate directly to the church program.  
Election: This office shall be elected annually.

### **Women's Ministry Committee Member**

The Women's Ministry Committee shall consist of at least three women. They will elect their own chairwoman.

Qualification: Must be women who *meet the qualifications outlined in Scripture according to Titus 2:3-5*.

Duties: Their ministry will be to assist the Pastor in caring for the spiritual needs of female members of the church, arranging the communion table, and other services that will foster the spiritual stability and growth of the church.

Election: The term of office will be for two (2) years.

Meetings: They will meet as often as necessary to perform their duties. The chairwoman will call meetings.

### **Sunday School Superintendent**

Qualifications: Any male member of this church in good standing, age eighteen (18) or older, is of good Christian character, and demonstrates leadership and organizational skills is eligible for this office.

Duties: Appoint Assistant Sunday School Superintendent. He will supervise and coordinate the program of the Sunday School. He will recruit and recommend teachers to the Official Board for approval as needed.

Election: This office shall be elected annually.

### **Treasurer**

Qualifications: Any male member of this church in good standing, over the age of twenty-one (21), responsible in his own financial matters, above reproach and with basic knowledge of bookkeeping.

Duties: The treasurer shall keep an accurate record of all monies received and all monies paid out, through the church and its related programs. The treasurer shall pay out only what has been duly authorized through the approved budget, in public meetings, *or as directed by the Official Board*. The treasurer shall keep detailed records and provide a monthly financial statement to the church. The treasurer shall see that the books are properly audited annually and conform with any laws in this state. Any combination of two of the treasurer, the assistant treasurer, or a trustee, shall be responsible for counting the offerings.

Election: This office shall be elected annually.

### **Treasurer, Assistant**

Qualifications: Any male member of this church in good standing, over the age of twenty-one (21), responsible in his own financial matters, above reproach and with basic knowledge of bookkeeping.

Duties: The assistant treasurer shall assist the treasurer in the performance of his duties and shall assume the responsibility and authority of the treasurer during his absence.

Election: This office shall be elected annually.

## **Trustee**

The Board of Trustees shall be composed of at least three and as many men as are necessary to efficiently carry on the work of the Board of Trustees. The trustee board will elect its own chairman.

Qualifications: Any male member of this church, eighteen (18) years of age or older, in good standing and willing to hold office. He is known as one who is responsible in his own financial matters and above reproach.

Duties: The Board shall be responsible for the care and maintenance of the building and grounds, with guidance from the Official Board. A report of expenses must be made to the Official Board at their next regular meeting.

Election: Trustees shall be elected at the annual business meeting. The office will be held for a three-year period.

## **Boards and Committees**

### **Official Board**

The Official Board shall consist of :

- The Pastor (s)
- The Deacons
- The Chairman of Trustee Board
- The Church Clerk
- The Treasurer
- The Sunday School Superintendent

Guidelines for the Official Board:

- a) The Sunday School Superintendent, Treasurer, and Chairman of the Trustee Board, may be represented by their assistant or other designee in the case of a necessary absence.
- b) The Board will elect its own Chairman and Vice Chairman.
- c) The Board should meet monthly. Special meetings may be called by the Pastor or the chairman as deemed necessary.
- d) In so far as it is possible, matters of business relating to the program and operation of the church will be channeled through the Official Board to the church from its several departments.
- e) The Board will supervise the ministries of Christian education in the local church. The supervision of these ministries will include the approval and appointment of all workers and regular substitutes, the approval of curriculum and materials, the coordination of programs schedules, and the evaluation of these ministries.

**Deacon Board:** See duties of Deacon in Biblical Officers.

**Trustee Board:** See duties of Trustee in Other Officers.

### **Missions Committee**

The Missions Committee shall consist of the Pastor, a representative from the Deacon Board, a representative from the Women's Ministry Committee, and other church members, as designated by the Pastor or Official Board.

Duties: The Missions Committee will promote the involvement of the church in missions. They will make recommendations to the Official Board regarding the missionary budget and special emphasis programs. They should meet at least once each quarter. They will elect their own chairman annually.

**Women's Ministry Committee:** See duties of Women's Ministry Committee in Other Officers.

### **Audit Committee**

Qualifications: Any member of this church in good standing, age ~~eighteen (18)~~ *twenty-one (21)* or older and possessing basic bookkeeping skills.

Duties: Provide an annual audit of the church financial records.

Election: At least two auditors shall be elected annually.

### **Special Boards and Committees**

Any special board or committee will be appointed by the Pastor or Official Board; or elected at a congregational business meeting.

## **Article IV: Review of the By-Laws**

The By-Laws of this church may be reviewed by the Official Board or its designees as deemed necessary.

## **Article V: Revisions and Amendments**

### **Preparation and Submission of Revisions and Amendments:**

The Official Board, their designees, or members in good standing may prepare revisions or amendments to this Constitution for consideration by the Official Board. All submissions will be presented to the congregation by the Official Board, with or without recommendation.

### **Notification of the Congregation of Intent to Revise or Amend the Constitution:**

A public announcement of consideration of a constitutional change, from the pulpit and in the church bulletin for the two (2) Sundays prior to the day of the meeting is mandatory.

**Adoption of Revisions or Amendments:**

Revisions or Amendments may be considered at regular or special congregational meetings, so long as the notification requirements have been met. For a revision or amendment to be passed, it requires a three-fourths (3/4) majority vote of eligible members present at this meeting.

**Insignificant Changes:**

Correction of typographical, grammatical or other errors that do not affect the intent or meaning of this Constitution may be made upon the approval of the Official Board.

## **Article VI: Previous Constitutions**

This Statement of Faith and Constitution of Fish Lake Bible Church, as adopted on February 1, 2015 super cedes and replaces any and all previous versions of said documents.